

**AGENDA - REGULAR MEETING  
JULY 13, 2016**

1. **CALL TO ORDER AT 7:30 PM**
2. **MOMENT OF SILENCE**
3. **SALUTE TO THE FLAG**
4. **COMPLIANCE STATEMENT:**

This meeting is called pursuant to the provisions of the Open Public Meetings Act, C.231, P.L.1975: adequate notice of this meeting has been given by posting a notice on the Borough's official bulletin board and by transmitting a copy of the Notice to the Borough's two official newspapers, *The Asbury Park Press* and *The Coast Star* as required by law.

5. **ROLL CALL:**

	<b>Present</b>	<b>Absent</b>
Mayor Farrell		
Councilman Foley		
Councilman Buonocore		
Councilwoman Morris		
Council President Fetzer		
Councilman Mulroy		
Councilman Rotolo		

1. **Resolution No. \_\_-2016:** Appoint Zachary Sherman as Probationary Patrolman, Sea Girt Police Department
2. Mayor Farrell to administer the Oath of Office to Patrolman Sherman
3. **PUBLIC PARTICIPATION ON ANY CONSENT AGENDA ITEM** (Comments limited to 7 minutes)
4. **CONSENT AGENDA - Resolution No. \_\_-2016**  
(All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration):
  - The Manasquan Elementary School Education Foundation has made application to the Borough Council for a Raffles License to conduct an off-premise draw raffle at the Parker House, 8-12 Beacon Blvd. on August 18, 2016 at 6:00-9:00 PM
  - Sea Girt Lighthouse Citizens' Committee 50/50 On-Premise Raffle License, August 6, 2016, 7:30 PM
5. **APPROVE MINUTES**
  - A. **Resolution No. \_\_-2016:** Approve Minutes, Regular Meeting held June 22, 2016
6. **OPEN DISCUSSION** (Council is invited to speak on any subject)
7. **OLD BUSINESS**

**A. ORDINANCES – public hearing/possible adoption**

1. **ORDINANCE NO. 09-2016:** The Mayor to read the said Ordinance by Title, and advise of its publication in its entirety in *The Coast Star* on June 30, 2016:

**ORDINANCE NO. 09-2016**

**AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER VII, TRAFFIC, ARTICLE 7-15.1, PARKING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS FROM MAY 15 TO SEPTEMBER 15; ARTICLE 7-18, ANGLE PARKING; ARTICLE 7-25, VEHICLES OVER DESIGNATED WEIGHT EXCLUDED FROM CERTAIN STREETS; ARTICLE 7-33, SPEED LIMITS AND ARTICLE 7-40.4, REGULATION FOR THE MOVEMENT AND PARKING OF TRAFFIC ON MUNICIPAL PARK PROPERTY OF THE BOROUGH CODE OF THE BOROUGH OF SEA GIRT**

- a. Motion to open the meeting to the public for comments on the said Ordinance only - \_\_moves, seconded by \_\_, (consensus vote)
- b. Comments, if any
- c. Motion to close the public hearing - \_\_moves, seconded by \_\_, (consensus vote)
- d. Motion to adopt the said Ordinance on final reading, directing the Clerk to post and publish as required by law.

**B. Resolution No. \_\_-2016: Other, if any**

**8. NEW BUSINESS**

**A. 2015 Audit Report**

1. Audit finds that the Borough's financial condition is excellent;
2. Audit contains no comments or recommendations for improvement;
3. Note: As described in Note 1 to the financial statements, the Borough changed accounting policies related to the reporting of pensions by state and governments by adopting the Statement of Government Account Standards (GASB Statement) No. 68, *Accounting and Financial Reporting for Pension – an Amendment of GASB Statement No. 27*, during the year ended December 31, 2015. According to the regulatory basis of accounting, the cumulative effect of the accounting change as of the beginning of the year is not reported in the Comparative Statement of Operations and Changes in Fund Balance – Regulatory Basis. Total obligation per fund: PERS, estimated \$5.1M; PFRS, estimated \$5.9M
4. **Resolution No. \_\_-2016:** Governing Body Certification/Acceptance of Audit Report – governing body must certify that they are familiar with, at a minimum, the sections entitled “General Comments” and “Recommendations”

**B. Approve Health Insurance Opt-out Payments:**

- **Resolution No. \_\_-2016:** Lorraine P. Carafa
- **Resolution No. \_\_-2016:** Jane Hunnewell
- **Resolution No. \_\_-2016:** James Quigley

- C. **Resolution No. \_\_-2016:** Verizon Wireless Request for Consent to jointly use facilities located in the public right-of-way for the installation of small network nodes - *at Verizon's request, matter will be held until the August meeting.*

- D. **Resolution No. \_\_-2016:** Approve Payment No. 1, Lucas Construction Group, Inc., \$112,621.60, for the Project known as Utility Improvements to Neptune, Seaside Places and Morven Terrace
- E. **Resolution No. \_\_-2016:** Approve Payment No. 1, All Surface Asphalt Paving, Inc., \$41,760.00 for the Project known as Improvements to Crescent Park Tennis Courts
- F. **Outfall Extension and Infrastructure Improvement Project**
- **Resolution No. \_\_-2016:** Approve Contract Modification Proposal #5, net reduction of \$86,000 to new contract total of \$2,603,314
  - **Resolution No. \_\_-2016:** Approve Payment #8, Precise Construction Inc., \$574,951.30
- G. **Resolution No. \_\_-2016:** Approve Sea Girt Library Special Program Fee, not to exceed \$25.00 per person per program
- H. **Resolution No. \_\_-2016:** Re-authorize participation, LESO (Federal 1033) Program
- I. **Resolution No. \_\_-2016:** Acknowledge completion of probationary period, Officer Jeremy D. Sorrentino
- J. **Resolution No. \_\_-2016:** Authorize refunds, Planning Board escrow deposits
- K. **Resolution No. \_\_-2016:** Memorialize appointment, seasonal and Summer Recreation Program staff; set salaries
- L. **Resolution No. \_\_-2016:** Correct lifeguard classification/hourly rate, Alan Buob
- M. **Resolution No. \_\_-2016:** Authorize donation to SG Fire Company 2016 fundraiser – two (2) season beach badges

## 9. ADMINISTRATOR REPORTS/DISCUSSION

- A. **The Crescent Park Rehabilitation Project** –Council Sub-Committees, Public Buildings, Grounds and Landscaping and Public Works, have met to discuss the matter; P. Vasan has donated the “Crescent Park Stewardship Plan” to the Borough for submission to the DEP, Community Forestry Office.
- B. **Neptune, Seaside, Morven Infrastructure Improvement Project:** Contractor has installed main on Seaside from First to Sea Girt Avenues; east of First should be completed by Monday, July 11; remaining work includes lateral tie-ins and hydrant replacements; work on Neptune will commence at the conclusion of the work on Seaside;
- C. **TTF grants:** Baltimore Blvd. and Neptune/Seaside/Morven Terrace fall under the project suspension ordered by the Governor. Baltimore Blvd. Project is complete; final reimbursement is pending. I have requested clarification from the DOT as to any options the Borough may have to be able to proceed with our fall paving of Neptune, Seaside and Morven Terrace, including permission to move forward at the Borough’s expense and request reimbursement of eligible costs when the TTF is re-authorized.
- D. **Baltimore Outfall Extension** – Peter Avakian is working on a report to Council regarding the feasibility of, the process to and the estimated cost of altering the ACoE design protocol;

- E. **Carriage Way/The Terrace** – our Engineers are working on plans to be presented publicly sometime in September;
- F. **Sight Triangles/Encroaching Branches** – DPW staff have inspected the entire town and found a few problems that have been or will be addressed, either by notification to the property owner or by DPW staff.
- G. **Recreation Commission** has prepared a Monmouth County Open Space Grant application for Improvements to Baltimore Park that is due at the County in early September; the application will be provided to Council for their review; a public hearing is required and a resolution endorsing the application must be adopted; both items will be on the August 10, 2016 Agenda.
- H. **Personnel Manual Update** – I am currently working with our Labor Attorney to incorporate the updates to our policy as required by the Joint Insurance Fund and to be in compliance with changes to state statute; full revision will be distributed as soon as possible to the Personnel Committee and for consideration by the Council at the August 10 meeting.

- 10. **QPA REPORTS** (of activity since previous Council Meeting): None
- 11. **COUNCIL REPORTS**
- 12. **Resolution No. \_\_-2016:** Payment of bills
- 13. **PUBLIC PARTICIPATION ON ANY SUBJECT** (Comments limited to 7 minutes)
- 14. **Resolution No. \_\_-2016: Executive Session** (to discuss litigation, personnel and/or contractual matters). Please note that action may be taken by Council upon return to public session. The public is invited to remain outside and may return to the meeting room when the Council returns to public session.
- 15. **ADJOURN**